

LIMITED ENROLLMENT LOTTERY INSTRUCTIONS

*You may make as many changes as you like until the lottery process has been run; the date and time for each semester will be announced prior to the deadline. **The Spring 2017 (2171) deadline is 10am on Tuesday, 11/15/16.***

If you want to take one or more limited enrollment classes, you must complete the limited enrollment lottery preference form available under the "My Academics" tab. The Lottery tries to allocate fairly the places available in limited enrollment classes. PLEASE NOTE: You **must** complete your limited enrollment lottery preference form and submit it in on time if you wish to participate in the lottery. You CANNOT be registered for two classes meeting at conflicting times so you must indicate "real" preferences between limited enrollment classes meeting at conflicting times.

Here's how our lottery system works: The lottery preferences of all third year students requesting limited enrollment classes are randomized by the computer and students receive their first preferences as long as a preferred class has not reached its limit. When a student's first preference cannot be satisfied, the student's second preference is satisfied; if both first and second preferred classes are filled, an unusual occurrence in the first round of the lottery, the student's third choice is satisfied. NOTE: selecting "Waitlist OK" acts as another preference.

After all third year students have been considered in the first round of the lottery and their highest possible preferences are satisfied, the computer randomizes the second set of preferences and the process is repeated until all third year students' preferences have been reviewed and satisfied if possible.

Only after all third year students have been placed are second year students' preference forms considered. The process is the same, except, of course, there are fewer available positions in the classes.

If there is only one limited enrollment course you wish to take, you should indicate "Waitlist OK" for that course. In this way, if the course is filled when your name is drawn, you will be assigned to the highest available position on the wait-list.

If you wish to take more than one limited enrollment course, you must decide whether, as a second preference, you would rather be wait-listed for your first preferred course or assigned, if space is available, to your second preferred course.

Here are the steps to participate in the lottery:

1. Gather the list of limited enrollment lottery classes and jot down their respective five digit "Class Number."
2. Order them by your desired preference and make note of whether you want to wait list that particular class or not.

NOTE: As soon as the lottery process has been run for the term you will no longer be able to make any adjustments to your preferences.

3Ls: Failure to participate in the lottery does not give you priority over 2Ls that participated. This is an especially important notice if you need a lottery class to graduate!

REMEMBER: You cannot register for conflicting classes and be sure to preference higher the one(s) you want the most!

Also note: The drop/add period for limited enrollment classes will end one week from the first day of classes. The College of Law Registrar will send you an e-mail if an opening becomes available; you will have 24 hours in which to reply to that email. If you do not respond, then the next student on the wait-list will be notified and you will have missed your opportunity to get the class.