

## Requirements for Use of Laptop Computers on Exams

For Semester/Year: Fall 2017

All students must complete and submit this form to the College of Law Registrar's Office, Room 201N before students are allowed to receive their exam numbers.

I have satisfied Cincinnati Law's requirements for use of a laptop computer on final exams. I (check each box to indicate completion of the listed task):

- Downloaded and registered Exam 4.0 onto my laptop computer;
- Completed and submitted a mock exam using Exam 4.0;
- Have experience using computer and word processing software and I am prepared to disable all other programs on my computer during the exam, including wireless connections;
- Agree to print any notes or outlines my instructor may allow for the exam, understanding that in most circumstances the exam software will not allow me to access any other programs or files on my laptop during the exam; and
- Agree to handwrite my exam answers in the event of a hardware/software malfunction or power failure during the exam administration.

If you elect to handwrite your exams, please check the box below:

- I WILL NOT USE A LAPTOP COMPUTER DURING ANY OF MY FINAL EXAMS.**

I certify that the information I have provided on this form is complete and accurate.

Student Printed Name

Student Signature

Date

Please complete and return to the College of Law Registrar's Office, Room 201N.