

## REGISTRATION INFORMATION

– fall 2017 classes; term code 2178 –



### IMPORTANT REGISTRATION DATES and ACADEMIC CALENDAR

|               |  |
|---------------|--|
| April 1       | Classes available to be viewed and placed in your “shopping cart.”     |
| April 5       | Lottery Selections due by 2:00pm.                                      |
| April 6       | Lottery Selections will be made and posted by end of day.              |
| April 12 – 16 | Priority Enrollment for rising 3Ls, beginning at 6:30am. *             |
| April 19      | Open Enrollment for all College of Law students beginning at 6:30am. * |

**\* Please note that registrations made prior to 6:30am on April 12 –or– prior to 6:30am on April 19, will not be honored. \***

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|-------------|--|
| August 28   | All online drop/add activity, including changes to lottery classes, must be completed by 11:59pm.  |
| September 5 | Except for lottery classes, students have one additional week to make changes to their schedules. Students wishing to make changes to their schedules during this week must do so by written request to the Registrar. Students may not make any changes to their schedules after this date. |

**Add/Drop dates are final** – After the drop/add periods, classes can only be dropped in an emergency or extreme hardship situation.

**Tuition Refunds** – Dates for tuition refunds are different than drop/add dates. Tuition refund dates can be found on <http://www.uc.edu/bursar/refunds.html>

The Academic Calendar for 2017 – 2018 can be found [here](#).

### HOW TO REGISTER

- **Class Registration**  
How-to videos on searching for classes, using the enrollment shopping cart, and registering for classes may be found [here](#).
- **Course Descriptions and Class Grid**  
Details for each class offered can be found on the Current Students page of the UC College of Law’s website. A list of course descriptions and the course scheduling grid will be available April 1 [here](#).

- **College of Law Lottery Process**  
Every semester, several classes will be offered with limited seats available. Second and Third year students may select which classes they would like to be considered for via a lottery process in Catalyst. Instructions on how to select lottery courses can be found [here](#). The deadline to make lottery selections is April 5 by 2:00pm.
- **Room Caps/Low Enrollments/Wait Lists:** Some classes may have an enrollment cap and all classes are limited by the size of the rooms in which they are taught. Even a class not designated as “limited enrollment” may fill due to the room size or enrollment cap. If this happens, you should contact the College of Law Registrar by email in order to be added to a waitlist. When a seat becomes available in a waitlisted class, the Registrar will contact the first person on the list to offer the seat. Faculty policy states that students offered a seat have 24 hours to respond to the offer; if the student does not respond the seat is forfeited and the next person on the waitlist will be contacted. **NOTE:** Students *may not* petition faculty members to gain registration ahead of those on the waitlist. Upper level students who did not register for the class during their prescribed session do not have priority on the waitlist.
- **Elective Alternate Grading Policy and Process**  
The College of Law allows students in their Second and Third years to elect a pass/fail grading option on certain courses. Details about this policy can be found [here](#).

## **PROGRAM OVERVIEW AND EXPECTED OUTCOMES**

As a reminder, an overview of the College of Law’s JD Program may be found [here](#), and expected JD Program Outcomes may be found [here](#).

## **REQUIREMENTS FOR GRADUATION and OTHER LEARNING OPPORTUNITIES**

- **Building a Course of Study**  
Explore Professional Pathways as you navigate class selections [here](#).
  - **Academic Advising:** In selecting the classes you most want to take next semester, talk with advisors you trust, consider your career direction, read the graduation requirements, and make sure you prepare for a bar examination.
  - **Degree Requirements:** Note on the course descriptions whether a class satisfies the seminar, writing, or lawyering requirements and the character of the credits (classroom/non-classroom).
  - **Academic Advisors for Professional Pathways:** Professional Pathways are designed to help students identify courses that will be useful to them as they prepare to enter various practice areas in the profession. Each Professional Pathway has an academic advisor you may contact for guidance on your course selection.

- **Upper Level Bar Classes:** Studies on UC student data have shown that students who take five or more Upper Level Bar Classes are best positioned to pass the bar exam on their first attempt. If you need assistance selecting [bar courses](#), contact Dean Joel Chanvisanuruk.
  
- **Graduation Requirements**
  - For students who entered the College of Law in 2016-2017 (or transfer students entering in 2017-2018) or after, find your graduation requirements [here](#).
  - For students who entered the College of Law in 2015-2016 (or transfer students entering in 2016-2017), find your graduation requirements [here](#).
  
- **Required 2L Classes**

During your second year at the College of Law, you will need to take both Legal Ethics and Client Counselling. Find out more [here](#).
  
- **Legal and Judicial Externships**

The Center for Professional Development will help you navigate opportunities to gain practical legal experience. Click [here](#) for an overview to both Legal and Judicial Externships.
  
- **Prerequisites and Bar Courses**

A quick-guide to prerequisites and bar classes can be found on the website [here](#).
  
- **Individual Research Paper (IRP)**

Students interested in taking an Individual Research Paper (IRP) class must submit a completed IRP contract no later than the last day of the first week of classes. The Registrar will enroll students into 1-, 2-, or 3-credit IRP classes only when completed contracts are submitted. Students may not enroll themselves for Individual Research Paper (IRP) classes. For more information on IRPs and a link to the contract, click [here](#).
  
- **Character and Fitness Forms**

You are required to submit an updated Character and Fitness form each semester. Reportable events include anything that has happened since your last update. This information is only used for processing state bar forms and verification of our compliance with ABA rules. Forms may be found [here](#).